

# DELIVERY ADVICE FORM

Please email this form to your allocated Hotel Event Coordinator.

Name of Event/Conference:	Date of Collection:
Company/Stand Name:	Intended Date of Delivery:
Contact Name Exhibitor:	LOADING DOCK Items Sent To:
Courier Company:	Qty of Individual Boxes:
Courier Phone:	Qty of Pallets/Dimensions:
Exhibition/Event Start Date:	

## SENDER DETAILS

Company Name:	Phone:	
Company Address:	Mobile:	
State:	Postcode:	Fax:
		Email:

Please return this form to:

**The Hotel Grand Chancellor Hobart**

PO Box 1601  
Hobart TAS 7001

Fax to: 03 6235 4563



  
**HOTEL GRAND  
CHANCELLOR**  
HOBART

**HCEC**

**HOBART  
CONVENTION &  
EXHIBITION CENTRE**